

HEALTH, SAFETY AND ENVIRONMENT CHAIR POSITION DESCRIPTION

Appointment

1. The Chair of the Health, Safety and Environment Committee will be appointed, serve and be removed at the pleasure of the Board.

Duties of the Health, Safety and Environment Committee Chair

2. In addition to fulfilling his or her duties as an individual director, the duties of the Health, Safety and Environment Committee Chair are to:
 - (a) lead the Health, Safety and Environment Committee in discharging all duties set out in the Health, Safety and Environment Committee Charter and as are delegated to the authority of the Health, Safety and Environment Committee by the Board;
 - (b) take reasonable steps to ensure that the Health, Safety and Environment Committee members execute their duties pursuant to their Charter;
 - (c) manage the affairs of the Health, Safety and Environment Committee to ensure that the Health, Safety and Environment Committee is organized properly and functions effectively;
 - (d) preside at, and together with the Health, Safety and Environment Committee members and advisors, as appropriate, call, schedule and prepare the agenda for each meeting of the Health, Safety and Environment Committee;
 - (e) coordinate with the Corporate Secretary, management and advisors, as appropriate, to ensure that:
 - (i) documents are delivered to members in sufficient time in advance of Health, Safety and Environment Committee meetings for a thorough review;
 - (ii) matters are properly presented for the Health, Safety and Environment Committee's consideration at meetings;
 - (iii) members have an appropriate opportunity to discuss issues at each meeting;
 - (iv) members have an appropriate opportunity to question management, employees and advisors regarding Health, Safety and Environment issues and all other matters of importance to the Health, Safety and Environment Committee; and
 - (v) members work constructively towards their recommendations to the Board;
 - (f) communicate with each member of the Health, Safety and Environment Committee to ensure that:
 - (i) each member has the opportunity to be heard and participate in decision making; and
 - (ii) each member is accountable to the Health, Safety and Environment Committee;
 - (g) arrange for the preparation, accuracy and distribution of all minutes of the Health, Safety and Environment Committee to its members and advisors, as appropriate;
 - (h) ensure that the Health, Safety and Environment Committee, following each meeting:
 - (i) reports to the Board regarding its activities, findings and recommendations; and
 - (ii) makes Committee information available to any director upon request; and
 - (i) assist in maintaining effective working relationships between Committee members, the Board, the CEO, advisors, executive officers and management.